

Response rate: 78%

Civil Service People Survey 2017



Strength of association with engagement

♦ Statistically significant difference from comparison

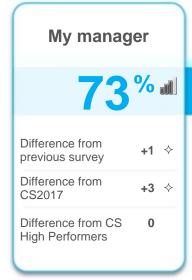
Employee engagement is shaped by experience at work, as measured by nine themes in the survey shown below.

Engagement Index				
63	%			
Difference from previous survey	+1 💠			
Difference from CS2017	+2 ÷			
Difference from CS High Performers	-2 <b></b>			

My wor	k
79	<b>%</b> 📶
Difference from previous survey	<b>+2</b>
Difference from CS2017	+3
Difference from CS High Performers	0

Organisational objectives and purpose				
82	<b>%</b> iii			
Difference from previous survey	+1			
Difference from CS2017	0			
Difference from CS High Performers	<b>-5</b> \$			

Returns: 5,058



My team	١
82	<b>%</b> iii
Difference from previous survey	+1
Difference from CS2017	+1
Difference from CS High Performers	<b>-2</b> ♦

Learning and development			
<b>57</b>	% <b>il</b>		
Difference from previous survey	+2		
Difference from CS2017	+4		
Difference from CS High Performers	0		

Inclusion and fair treatment				
81	<b>%</b> []]			
Difference from previous survey	+1			
Difference from CS2017	+5 ♦			
Difference from CS High Performers	+1			

Resources and workload				
74	<b>%</b> iii			
Difference from previous survey	+1			
Difference from CS2017	+2 ♦			
Difference from CS High Performers	-1 💠			

Pay and benefits			
37	% <b>ii</b> ]		
Difference from previous survey	-3 ♦		
Difference from CS2017	<b>+7</b>		
Difference from CS High Performers	+1 ♦		

Leadership and managing change				
46	<b>%</b> 』			
Difference from previous survey	+3			
Difference from CS2017	<b>-1</b> \$			
Difference from CS High Performers	<b>-6</b> \$			



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Strength of association with engagement

♦ Statistically significant difference from comparison

The table below shows how you performed on each of the nine themes ranked by the strength of association with engagement. The themes which have the strongest association with engagement should be the focus for action. See the appendix for further details.



## Wellbeing

% responding positively (Answering 7,8,9 or 10 for W01 – W03; Answering 0,1,2 or 3 for W04)









W01. Overall, how satisfied are you with your life nowadays?

W02. Overall, to what extent do you feel that the things you do in your life are worthwhile?

W03. Overall, how happy did you feel yesterday?

W04. Overall, how anxious did you feel vesterday?

## Discrimination, bullying and harassment

% responding Yes

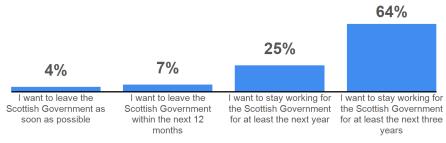


During the past 12 months have you personally experienced discrimination at work?



During the past 12 months have you personally experienced bullying or harassment at work?

## Your plans for the future





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## **Headline scores**

Highest positive scoring questions	% Positive	Highest neutral scoring questions	% Neutral	Highest negative scoring questions	% Negative
B01 I am interested in my work		B43 When changes are made in the Government they are usually fo	Scottish r the better	B61 I am aware of the Civil Service vis Brilliant Civil Service'	ion for 'A
	92%		48%		52%
B54 I am trusted to carry out my job ef	fectively	B40 I believe that the Executive Tea vision for the future of the Scott	m has a clear ish Government	B62 I understand how my work contribus us become 'A Brilliant Civil Service	utes to helping e'
	91%		45%		49%
B31 I have the skills I need to do my jo	bb effectively	Directors and Deputy Directors in the Source Leadership State	e behaviours set out	B37 Compared to people doing a simil organisations I feel my pay is reas	
	89%		43%		46%
B09 My manager is considerate of my work	life outside	Where I work, I think effective a taken on the results of the last s	ction has been survey	B35 I feel that my pay adequately refle performance	ects my
	88%		41%		42%
B18 The people in my team can be reli when things get difficult in my job	ied upon to help	B17 Poor performance is dealt with team	effectively in my	B42 I feel that change is managed well Government	I in the Scottish
	87%		40%		34%



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#### ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2017 Positive Difference Strength of My work association Disagree with previous agree engagement % B01 I am interested in my work 5 92% +2 ♦ 0 < 46 B02 I am sufficiently challenged by my work 10 7 82% 43 +1 < +1 ♦ -1 ♦ B03 My work gives me a sense of personal accomplishment 48 14 77% +1 ♦ 0 -3 ♦ B04 I feel involved in the decisions that affect my work 43 17 14 63% +4 ♦ +5 ♦ -1 ♦ +2 ♦ +5 ♦ B05 I have a choice in deciding how I do my work 50 81% +1 ♦ **Organisational** Difference Strength of association objectives and purpose\* Strongly \*This theme score is based on one fewer question in this year's Agree Neither Strongly Disagree previous with disagree survey. Previous survey scores have been recalculated on this agree survev engagement basis, to allow for the theme trend comparison B06 I have a clear understanding of the Scottish Government's objectives 58 14 5 81% +2 ♦ 0 -5 ♦ B07 I understand how my work contributes to the Scottish Government's objectives 58 12 83% **-4** ♦ +1 ♦ 0



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^ indicates a variation in question wording from your previous survey

## All questions by theme

My manager



Strength of association







♦ indicates statistically significant difference from comparison

Wiy manager 73 +	previous survey with engagement	Strongly Agree agree		Strongly disagree	Differe from pi survey	Differer from C	Differe from C Perforr
B08 My manager motivates me to be more effective i	n my job	27	47 10	6 <b>7 74</b>	<b>%</b> +2 ♦	+4 ♦	0
B09 My manager is considerate of my life outside wo	rk	47	41	88 88	<b>%</b> +1 ♦	+4 ♦	+1 �
B10 My manager is open to my ideas		41	44	9 85	<b>%</b> +2 ♦	+3 ♦	0
B11 My manager helps me to understand how I contri Government's objectives	ibute to the Scottish	21	43 25	8 64	<b>%</b> +2 ♦	-2 ♦	-7 <b></b>
B12 Overall, I have confidence in the decisions made	by my manager	33	46	13 <b>5 79</b>	<b>%</b> +2 ♦	+5 ♦	0
B13 My manager recognises when I have done my jo	b well	36	47	11 84	<b>%</b> +1 ♦	+4 ♦	+1 ♦
B14 I receive regular feedback on my performance		26	46 16	9 71	<b>%</b> +1 <b></b>	+3 ♦	-1 💠
B15 The feedback I receive helps me to improve my	performance	24	43 23	7 66	<b>%</b> +2 ♦	+3 ♦	-1 💠
B16 I think that my performance is evaluated fairly		26	49	18 75	<b>%</b> +2 ♦	+10 ♦	+5 ♦
B17 Poor performance is dealt with effectively in my t	eam	10 29	40	13 8 39	% 0	-1 ♦	-5 ♦



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87%

76%

8

6

# All questions by theme

My team

Learning and

development

B19

previous



Strength of association with engagement



disagree

Positive

Difference from CS2017

+1 <

+1 ♦

+1 ♦

+5 ♦

^ indicates a variation in question wording from your previous survey

♦ indicates statistically significant difference from comparison

Difference from CS High Performers

**-1** ♦

-3 ♦

-5 ♦

**-4** ♦

0

The people in my team can be relied upon to help when things get difficult in my job

The people in my team work together to find ways to improve the service we provide

The people in my team are encouraged to come up with new and better ways of doing things

49 11 45 15

83% +2 ♦ +1 ♦ -1 ♦

+2 ♦

0

+1 ♦

+3 ♦

Difference

previous survev

Strength of association engagement



I am able to access the right learning and development opportunities when I need

Learning and development activities I have completed in the past 12 months have helped to improve my performance

B23 There are opportunities for me to develop my career in the Scottish Government

Learning and development activities I have completed while working for the Scottish Government are helping me to develop my career

50 10

39

10 41 34 44 24 11

33

53% 59% 51%

64%

+4 ♦



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# Resources and workload\*

**74**%

+1 ♦ from previous survey



association with engagement





\*This theme score is based on one fewer question in this year's survey. Previous survey scores have been recalculated on this basis, to allow for the theme trend comparison

B29 I get the information I need to do my job well 9 58 16 72% +2 ♦ +3 ♦ **-2** ♦ 75% +2 ♦ B30 I have clear work objectives 56 14 9 **-1** ♦ -5 ♦ B31 I have the skills I need to do my job effectively 64 8 89% +1 ♦ +1 ♦ **-1** ♦ 9 B32 I have the tools I need to do my job effectively 15 57 74% 0 +4 ♦ -3 ♦ 63% B33 I have an acceptable workload 53 16 15 +1 +3 ♦ -3 ♦ 10 B34 I achieve a good balance between my work life and my private life 13 74% 0 +5 ♦ 0 55



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## All questions by theme

♦ indicates statistically significant difference from comparison ^ indicates a variation in question wording from your previous survey

Pay and benefits

Difference previous



Strength of association with engagement



33



20

Positive disagree % Difference from CS2017

-3 ♦

Difference from CS High Performers

+1 <

**-1** ♦

B35 I feel that my pay adequately reflects my performance

B36 I am satisfied with the total benefits package

Compared to people doing a similar job in other organisations I feel my pay is reasonable

36 25 21 26 23 27

48

45

36

27

25

35

39

42

55



38%

**-2** ♦ +9 ♦ +2 ♦

+6 ♦

+8 <

Leadership and managing change\*

Difference previous survey



Strenath of association engagement



21

35

45

35

27

27

19

20

16

45%

+2 ♦

14

25

\*This theme score is based on one fewer question in this year's survey. Previous survey scores have been recalculated on this basis, to allow for the theme trend comparison

B38 Directors and Deputy Directors in the Scottish Government are sufficiently visible

I believe the actions of Directors and Deputy Directors are consistent with the **B39** Scottish Government's values

I believe that the Executive Team has a clear vision for the future of the Scottish Government

Overall, I have confidence in the decisions made by the Scottish Government's **Directors and Deputy Directors** 

B42 I feel that change is managed well in the Scottish Government

When changes are made in the Scottish Government they are usually for the **B43** better

B44 The Scottish Government keeps me informed about matters that affect me

I have the opportunity to contribute my views before decisions are made that affect me

B46 I think it is safe to challenge the way things are done in the Scottish Government



36

48

34

34

**-1** ♦

-8 <>

<sup>60%</sup> **-8** ♦ 6 55% +5 ♦ +2 ♦ -5 ♦ 42% +1 ♦ **-6** ♦ **-12** ♦ 51% 10 **+**4 ♦ +2 ♦ **-4** ♦ 30% +1 **-**3 ♦ **-11** ♦ **-6** ♦ **-13** ♦ 61% 10 +3 ♦ +3 ♦ -4 ♦ 39% +2 ♦ 0 **-**9 ♦



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Civil Service People Survey 2017

#### ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Positive **Engagement** Strongly B47 I am proud when I tell others I am part of the Scottish Government 8 63% 45 -6 ♦ B48 I would recommend the Scottish Government as a great place to work 8 64% 46 26 +3 ♦ +9 ♦ +1 ♦ B49 I feel a strong personal attachment to the Scottish Government 35 32 14 50% +2 ♦ +1 <> -6 ♦ B50 The Scottish Government inspires me to do the best in my job 12 48% 35 37 +2 ♦ -6 ♦ B51 The Scottish Government motivates me to help it achieve its objectives 33 38 13 45% +1 ♦ -1 ♦ **-9 \$ Taking action** Strongly Agree Disagree disagree agree I believe that Directors and Deputy Directors in the Scottish Government will take action on the results from this survey 39 28 15 8 49% **-1** ♦ **-9 \$** Where I work, I think effective action has been taken on the results of the last 28 41 14 9 +1 ♦ 0 -8 �

survev



Response rate: 78% Civil Service People Survey 2017

#### ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2017 Positive **Organisational culture** Strongly agree B54 I am trusted to carry out my job effectively 5 91% +2 < 0 57 7 B55 I believe I would be supported if I try a new idea, even if it may not work 74% 52 17 +2 ♦ +3 ♦ -1 ♦ In the Scottish Government, people are encouraged to speak up when they 48 25 62% -5 ♦ **-9 \$** New identify a serious policy or delivery risk B57 I feel able to challenge inappropriate behaviour in the workplace 50 21 12 5 63% **-1** ♦ New -5 ♦ The Scottish Government is committed to creating a diverse and inclusive 58 16 80% +6 ♦ +2 ♦ New workplace **Leadership statement** Strongly Agree Disagree disagree agree Directors and Deputy Directors in the Scottish Government actively role model the behaviours set out in the Civil Service Leadership Statement 39 43 47% +6 ♦ 0 -8 <> My manager actively role models the behaviours set out in the Civil Service 29 63% +6 ♦ -3 ♦ **-9 \$** Leadership Statement Civil Service vision Strongly Neither Strongly agree disagree B61 I am aware of the Civil Service vision for 'A Brilliant Civil Service' 27% 24 21 40 New **-16** ♦ **-28** ♦ I understand how my work contributes to helping us become 'A Brilliant Civil 19 29 37 22% New -14 ♦ -22 ♦ Service'

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## All questions by theme

Wellbeing





^ indicates a variation in question wording from your previous survey

% Positive

♦ indicates statistically significant difference from comparison

Difference from CS High Performers

Unlike the questions B01-B62 which ask people to rate their agreement from strongly agree to strongly disagree, the four wellbeing questions use a 11-point scale. The scale ranges from 0 to 10 for each question, where 0 is equivalent to 'not at all' (e.g. 'not at all satisfied' or 'not at all worthwhile') and where 10 is equivalent to 'completely satisfied' or 'completely anxious').

For questions W01, W02 and W03 the percent positive is the proportion answering 7, 8, 9 or 10 to each question.

W01 Overall, how satisfied are you with your life nowadays?	11 21	52 16	68%	0	+2 ♦	0
W02 Overall, to what extent do you feel that the things you do in your life are worthwhile?	9 18 5	23	73%	+1	+2 ♦	0
W03 Overall, how happy did you feel yesterday?	15 21	45 19	64%	-1 ♦	+1 💠	-1 💠
For question W04 the percent positive is the proportion answering 0, 1, 2 or 3 to the question.	0-1 2-3	4-5 6-10				
W04 Overall, how anxious did you feel yesterday?	23 29	19 29	52%	-2 💠	+3 ♦	0



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% No

Civil Service People Survey 2017

## All questions by theme

## Your plans for the future

C01. Which of the following statements most reflects your current thoughts about working for the Scottish Government?

♦ indicates statistically significant difference from comparison

^ indicates a variation in question wording from your previous survey

working for the Scottish Government?		Difference from previous survey	Difference from CS2017	Difference from CS High Performers	
I want to leave the Scottish Government as soon as possible	4%	0	-4 ❖	-7 ♦	
I want to leave the Scottish Government within the next 12 months	7%	-1 ♦	-8 💠	-11 ♦	
I want to stay working for the Scottish Government for at least the next year	25%	-1	-9 💠	-14 💠	
I want to stay working for the Scottish Government for at least the next three years	64%	+2 ♦	+20 ♦	+12 ♦	

Returns: 5,058

#### **The Civil Service Code**

Differences are based on '% Yes' score

			% Yes	Differen	Differer CS201	Differer CS Hig Perforr	
D01. Are you aware of the Civil Service Code?	93	7	93%	0	+1 ♦	-2 ♦	
D02. Are you aware of how to raise a concern under the Civil Service Code?	70	30	70%	+5 ♦	+2 <	-4 💠	
D03. Are you confident that if you raised a concern under the Civil Service Code in the Scottish Government it would be investigated properly?	73	27	73%	+1	+3 �	-3 💠	

% Yes



Response rate: 78% Civil Service People Survey 2017

^ indicates a variation in question wording from your previous survey

## All questions by theme

## Discrimination, harassment and bullying

E01. During the past 12 months have you personally experienced discrimination at work?



E03. During the past 12 months have you personally experienced bullying or harassment at work?



For respondents who selected 'Yes' to question E03.

E05. Did you report the bullying and harassment you experienced?



For respondents who selected 'Yes' to question E03. E06. In your opinion, has this issue been resolved?

2017	20	62	19
2016	16	65	19
CS2017	19	62	19

For respondents who selected 'Yes' to question E01.

Returns: 5,058

E02. On which of the following grounds have you personally experienced discrimination at work in the past 12 months? (multiple selection)

	Response Count		
Age	70		
Caring responsibilities	42		
Disability	47		
Ethnic background	26		
Gender	73		
Gender reassignment or perceived gender			
Grade, pay band or responsibility level	185		
Main spoken/written language or language ability	22		
Religion or belief	13		
Sexual orientation			
Social or educational background	32		
Working location	56		
Working pattern	93		
Any other grounds	110		
Prefer not to say	59		

For respondents who selected 'Yes' to question E03.

E04. Who were you bullied or harassed by at work in the past 12 months? (multiple selection)

145	
144	
126	
23	
47	
15	
21	
68	
	144 126 23 47 15 21

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'





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## All questions by theme

## 

#### Difference from previous survey Positive **Scottish Government questions** Strongly Disagree agree Consistently good people management is at the heart of the People Strategy, so everyone is now Yes: 78% 78% 0 expected to have a monthly conversation with their line manager about performance, priorities, No: 22% wellbeing and development. Do you have these monthly conversations with your manager? (Please only answer if you selected yes to F01) The monthly conversations I F02 59 12 84% +2 ♦ have with my manager are useful (Please only answer if you selected yes to F01) My manager and I discuss my F03 58 10 5 84% +2 ♦ wellbeing as part of the monthly conversation After a period of sick absence, my manager and I have a Return to Work Yes: 39% No: 10% N/a: 51% 39% -1 discussion My team's work is prioritised in a way that means I can realistically deliver what 55 18 10 69% +1 ♦ is expected of me My manager encourages me to make time for my learning and development ('learning and 51 7 70% development' includes on the job learning, observation, feedback, mentoring, coaching as well as +2 ♦ formal classroom-based activity) 47 13 5 58% The spaces in my workplace help me work together with others 24 -1 I am able to make good use out of the facilities offered in the spaces I work in 51 25 10 63% 0 The SG2020 programme is about making changes to become the organisation we need and want to Yes: 31% No: 69% 31% F09 be. Have you been involved in SG2020? (including, for example, attendance at local events and **-13** ♦ discussions or contributing to SG2020 projects) SG2020 is making a positive difference to the way things are done in the F10 20 63 11 23% -1 Scottish Government Overall, I have confidence in the decisions made by my Deputy Director 45 30 61% +7 ♦ F12 Overall, I have confidence in the decisions made by my Director 43 33 57% +7 ♦ Overall, I have confidence in the decisions made by the Executive Team 38 45% 44 +4 ♦

Returns: 5.058



Returns: 5,058 Response

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♦ indicates statistically significant difference from comparison

## All questions by theme

^ indicates a variation in question wording from your previous survey

## **Scottish Government questions**

Strongly agree Reither Disagree Strongly disagree % Strongly agree Loop Influence from previous survey

F14 I am currently on Temporary Responsibility Supplement (TRS)

Yes: 6% No: 71% N/a: 23%

**6%** -1 **♦** 

ORC www



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## **Appendix**

#### **Glossary of key terms**

% positive The proportion who selected either "agree" or "strongly agree" for a question (or all questions within a theme in the case of **Theme score % positive**).

Previous survey Comparisons to the previous survey relate to the results from the 2016 Civil Service People Survey. Where a question is flagged as changed since the last

survey comparisons should be treated with caution as changes to wording may affect how people respond to the question.

CS2017 The CS2017 benchmark is the median percent positive across all organisations that participated in the 2017 Civil Service People Survey.

CS High Performers For each question, this is the upper quartile score across all organisations that have taken part in the 2017 Civil Service People Survey.

#### Rounding

Results are presented as whole numbers for ease of reading, with rounding performed at the last stage of calculation for maximum accuracy.

#### Statistical significance: <

Statistical testing has been carried out on the comparisons between this year's results and your previous survey, CS2017 results and CS High Performers results to identify differences that are statistically significant. You can therefore be confident that the difference represents a real difference in opinion between the results.

#### The employee engagement index

The survey includes five questions that make up the engagement index (B47-B51). The index score represents the average level of engagement in that unit and ranges from 0 to 100. An index score of 0 represents all respondents in that unit saying they strongly disagree to all five engagement questions and a score of 100 represents all respondents saying they strongly agree to all five engagement questions.

#### The drivers of engagement

While the engagement index shows the average level of engagement, it does not show what you can do to improve engagement. Nine themes have been included in the survey to measure employees' experiences at work. A statistical technique, stepwise regression, is used to identify the extent to which each of these themes has an association with engagement. The themes identified as having an association are called the 'Drivers of engagement'. The strength of association with engagement varies by theme and is illustrated by a 4-bar icon, as shown below. Themes with a full 4-bar icon have the strongest association with engagement.

## strength of association

with engagement

the analysis has not identified a significant association with engagement

#### Changes to theme scores in 2017

Small changes have been made to some of the headline themes in 2017. Three theme scores (Organisational objectives and purpose; Resources and workload; Leadership and managing change) are based on one fewer question in this year's survey. Previous survey scores have been recalculated on this basis, to allow for theme trend comparisons.

## Confidentiality

The survey was carried out as part of the 2017 Civil Service People Survey, which is managed by the Cabinet Office on behalf of all participating organisations. The Cabinet Office commissioned ORC International to carry out the survey. ORC International is a member of the Market Research Society, and is bound by their strict code of conduct and confidentiality rules. These rules do not allow for the breakdown of the results to the extent where the anonymity of individuals may be compromised. Groups of fewer than 10 respondents will not be reported on, however their responses do contribute to the overall scores for the unit and organisation they belong to and the overall Civil Service results.