

EXPERT PANEL ON ENVIRONMENTAL CHARGING AND OTHER MEASURES

Third meeting: 20 November 2018
12.00-16.00

PROGRAMME

12.00-12.40	Lunch (Holyrood Suites 1 and 2, Macdonald Holyrood Hotel, 81 Holyrood Rd, Edinburgh EH8 8AU)
13.00-13.45	Meeting with Cabinet Secretary for Environment, Climate Change and Land Reform , Scottish Parliament
14.00-16.00	Meeting (Holyrood Suites 1 and 2, Macdonald Holyrood Hotel)

AGENDA FOR MEETING 14.00-16.00 pm

Item No	Subject	Timing
1.	Welcome, Apologies, minutes of last meeting and action log	14.00-14.10
2.	Key developments in Scotland, UK & EU: update & implications for the Panel's work (Paper 3.1)	14.10-14.25
3.	General principles approach – consideration of draft framework (Paper 3.2)	14.25 – 14.40
4.	Knowledge Accounts – consideration of general approach & update on progress in relation to disposable cups and single use plastics (Papers 3.3 & 3.4)	14.40 – 14.55
5.	Disposable Cups – Discussion of Knowledge Account: key messages & implications (Paper 3.5)	14.55 – 15.35
6.	Communications and engagement strategy (Paper 3.6)	15.35 – 15.45
7.	Forward plan and next steps, including schedule of future meetings	15.45 – 16.00