

**Scottish Crime Recording Board Meeting**  
**Conference Room 12, Victoria Quay, Edinburgh, 1<sup>st</sup> March 2016**

Attendees:

Euan Dick (Chair)	Scottish Government: Justice ASD
David Smith	Scottish Government: Justice ASD
Keith Paterson	Scottish Government: Justice ASD
Patrick Down	Scottish Government: Criminal Justice
Fergus Byrne	Police Scotland: National Crime Registrar
Colin Bain	Police Scotland: Crime Registrar
Lorraine Ramsay	Police Scotland: Crime Registrar
Lesley Bain	Police Scotland: Analysis & Performance
Laura Paton	HMICS
Jackie McKelvie	Scottish Police Authority
Derek Knox	British Transport Police
Steve Oglesby	Ministry of Defence Police
Fiona Roberts	COPFS

Apologies:

Tina Ward	Police Scotland: Analysis & Performance
Les Rainbow	British Transport Police

Agenda:

1. Introductions
2. Apologies
3. Actions from previous meeting
4. Changes proposed to the 2016-17 SCRS
5. Review of Crime Groupings: Progress since December
6. Code Changes: Handling Obscene Material (59001)
7. Defining Serious Organised Crime as Group 1 Violent Crime
8. Current rules for subsuming of Handling Offensive Weapons
9. Update on any developments with Recorded Police Warnings
10. Feedback from National Crime Registrar on PS Audits and Actions
11. HMICS Updates
12. The role of Audits in reporting Official Statistics on Recorded Crime
13. Recorded Crime Official Statistics: Developments since last meeting
14. Any Other Business
15. Date of Next Meeting (June 2016)

Actions Arising from the Meeting:

Action (Meeting/Number)	Description
4/01	<p><u>Changes proposed to the 2016-17 SCRS:</u> Following the Board's approval of proposed amendments, the SCRS will be updated and issued in time for 1<sup>st</sup> April 2016.</p> <p><b>Crime Registrars</b> to take forward final drafting of SCRS and circulate to members. <b>Justice ASD</b> to publish updated copy on the Crime Board's webpage. <a href="http://www.gov.scot/Topics/Statistics/Browse/Crime-Justice/PubRecordedCrime/SCRB/SCRSmanual">http://www.gov.scot/Topics/Statistics/Browse/Crime-Justice/PubRecordedCrime/SCRB/SCRSmanual</a></p> <p><u>Outcome:</u> Action Complete. The SCRS was updated for the 1<sup>st</sup> April 2016 and published on the Crime Board's webpage on the 4<sup>th</sup> April. <a href="http://www.gov.scot/Topics/Statistics/Browse/Crime-Justice/PubRecordedCrime/SCRB/SCRSmanual">http://www.gov.scot/Topics/Statistics/Browse/Crime-Justice/PubRecordedCrime/SCRB/SCRSmanual</a></p>
4/02	<p><u>Changes proposed to the 2016-17 SCRS:</u> <b>Justice ASD</b> to review current material in SCRS on Offensive Behaviour at Football Matches etc. and offer feedback to Crime Registrars on any definitional issues/changes, prior to issuing for 2016-17.</p> <p><u>Outcome:</u> Action Complete. Clarification was sought and given around the definitions used for recording Offensive Behaviour at Football Matches and no changes were required.</p>
4/03	<p><u>Changes proposed to the 2016-17 SCRS:</u> <b>Justice ASD</b> to investigate the impact of the Human Trafficking and Exploitation Scotland Bill on the coding used for recording crime in this area, before feeding back to the Board. <b>COPFS</b> to confirm what charge codes may be introduced to reflect the new offence contained within the Bill.</p> <p><u>Outcome:</u> Action Complete. A proposal on how to record crimes relating to the Human Trafficking and Exploitation Scotland Bill was agreed to by Board members at their meeting on the 19<sup>th</sup> July.</p>
4/04	<p><u>Changes proposed to the 2016-17 SCRS:</u> <b>Justice ASD</b> to co-ordinate the production of a process map describing how new crime codes can be established (i.e. due to legislative changes or a desire for new statistical information). This is to be agreed at the next Board meeting, with a view to subsequent publication.</p> <p><u>Outcome:</u> Action Ongoing. A working draft version of a process map for new crime codes was shared with Crime Board members prior to</p>

	<p>their meeting on the 19<sup>th</sup> July. Following further feedback, the Crime Board intends to approve a final version of the process map at its next meeting, after which it will be published within a refreshed User Guide on Recorded Crime.</p>
4/05	<p><u>Code Changes: Handling Obscene Material (59001)</u>  <b>Justice ASD</b> to supply a code change for Handling Obscene Material to the Crime Registrars, to facilitate its split into 2 codes within the 2016-17 SCRS. <b>Crime Registrars</b> to provide next Board meeting with update on plans to review Group 2 Sexual Crime recording practices.</p> <p><u>Outcome:</u>  Action Complete. A new code for splitting the Handling of Obscene Material was supplied to the Crime Registrars. A meeting was also held in June to review the definitions and guidance used for Group 2 Sexual Crime, with an update provided to the July Crime Board Meeting.</p>
4/06	<p><u>Defining Serious Organised Crime as Group 1 Violent Crime:</u>  <b>Justice ASD</b> to supply a code change for Serious Organised Crime to the Crime Registrars, to facilitate its transfer to Group 5 Other Crime within the 2016-17 SCRS.</p> <p><u>Outcome:</u>  Action Complete, with a new code created in the SCRS for Serious Organised Crime, facilitating its transfer to Group 5.</p>
4/07	<p><u>Update on any developments with Recorded Police Warnings:</u>  <b>Police Scotland</b> to provide the Board with a further update as the RPW pilot evolves and is reflected on by Criminal Justice colleagues.</p> <p><u>Outcome:</u>  Action Ongoing, with an update on developments with Recorded Crime warnings provided to members at the 19<sup>th</sup> July meeting.</p>
4/08	<p><u>HMICS Updates:</u>  Members to send any views on the scope of the 2016 audit of Recorded Crime to <b>HMICS</b></p> <p><u>Outcome:</u>  Action Complete, with work now underway by HMICS to complete the Audit – due for publication in September 2016.</p>
4/09	<p><u>HMICS Updates:</u>  <b>COPFS</b> to investigate the best person to take forward liaison between PS and COPFS in support of the HMICS recommendation for PS to seek feedback from COPFS in some cases where the fiscal prosecutes different crimes from those reported to them by the police.</p> <p><u>Outcome:</u>  Action Complete, with the name of a suitable contact provided to Police Scotland by COPFS.</p>

4/10

Role of Audits in reporting Official Statistics on Recorded Crime  
**Justice ASD** to amend the recorded crime User Guide (and other associated documentation) to reflect the agreed narrative on how Statisticians will use HMICS and Crime Registrar Audits in the quality assurance of the Official Statistics. This to happen in Summer when all this material will be refreshed.

Outcome:

Action Ongoing. The planned refresh of background material for Recorded Crime (i.e. *User Guide, Framework of Assurance etc.*) will take place after publication of the 2015/16 Official Statistics on the 27<sup>th</sup> September. Approval to publish this refreshed material will then be sought from the Board in Nov/Dec 2016.