

17 January 2018
13:00

**MEETING OF THE NHS BOARD CHIEF EXECUTIVES
FETTES SUITE, SCOTTISH HEALTH SERVICE CENTRE,
CREWE ROAD SOUTH, EDINBURGH EH4 2LF**

AGENDA

1. **Welcome, Apologies for Absence and Attendees**
2. **Minutes of the Previous Meeting**
3. **Matters Arising**
4. **Feedback from the Chief Executives Private Meeting**
5. **Finance and Performance**
6. **Any Other Business**
7. **Date and Time of Next Meeting**

MINUTES

Welcome, Apologies for Absence and Attendees

1. Jeff Ace welcomed everyone to the meeting and advised that Christine McLaughlin would speak to Item 5 – Finance first. A list of attendees and apologies for absence are provided at Annex A.
2. Paul Gray, CNO, Colin Brown, Alan Hunter and Paul Gray from Praesta joined the meeting at 13:30.

Minutes of the Previous Meeting

3. The minutes of the meeting held on 8 November 2017 were approved.

Matters Arising

4. Paul Gray asked the Group to reflect on their experiences over the recent winter period and thanked colleagues for maintaining a high standard of work under exceptional circumstances.
5. Chief Executives reflected that staff had reacted and responded well and were encouraged by the resilience of the system despite the challenges faced.
6. Moving forward careful consideration should be given to the implications of the new safe staffing legislation with regards to exceptional circumstances. Thresholds relating to admissions, discharges and staffing should be reviewed to see what can be learned from what worked this winter.

Feedback from the Chief Executives Private Meeting

7. Jeff Ace, Chair of the NHS Chief Executives Group gave an update on the discussions from the private meeting, including:

- Forensic Services;
- National Specialist Services Committee (NSSC);
- CHI Programme Update;
- National and Regional Planning;
- Health and Justice Collaboration; and
- NHS 70th Anniversary.

Finance

8. Christine McLaughlin spoke to colleagues about the development of a new Financial Framework which will underpin how services will be transformed as set out in the Health and Social Care Delivery Plan.

9. The Chief Executives Group welcomed the update on the new framework and agreed to work with Finance colleagues over the next couple of months, ahead of publication of the Financial Framework in the spring.

Action: Christine McLaughlin to engage with Colleagues

Performance

10. Paul Gray deferred the discussion on Performance by Alan Hunter.

11. He requested that Alan Hunter convene a conference call to discuss performance with required parties.

Action: Alan Hunter to convene conference call on Performance

Any Other Business

12. There were no items of other business.

Date and Time of Next Meeting

13. The next NHS Chief Executives Business Meeting will take place on 7 March 2018 at 13:00, in the Fettes Suite, Scottish Health Service Centre, Edinburgh EH4 2LF.

Office of the Chief Executive for NHSScotland
January 2018

ATTENDEES

Chief Executives

John Burns	NHS Ayrshire and Arran
Jane Davidson	NHS Borders
Jeff Ace (Chair)	NHS Dumfries and Galloway
Paul Hawkins	NHS Fife
Malcolm Wright	NHS Grampian
Jane Grant	NHS Greater Glasgow and Clyde
Calum Campbell	NHS Lanarkshire
Ralph Roberts	NHS Shetland (by VC)
Lesley McLay	NHS Tayside (by VC)

Jill Young	Golden Jubilee Foundation
Robbie Pearson	Healthcare Improvement Scotland
Angiolina Foster	NHS 24 (by TC)
Caroline Lamb	NHS Education for Scotland
Gerry McLaughlin	NHS Health Scotland (by TC)
Colin Sinclair	NHS National Services Scotland
Pauline Howie	Scottish Ambulance Service (by VC)
Jim Crichton	State Hospital

Scottish Government

Paul Gray	DG Health and Social Care and Chief Executive NHSScotland
Christine McLaughlin	Director of Health Finance
Andrew Scott	Director of Population Health
Geoff Huggins	Director of Health and Social Care Integration and Digital
Catherine Calderwood	Chief Medical Officer
Fiona McQueen	Chief Nursing Officer
Alan Hunter	NHS Scotland Director of Performance and Delivery
Michael Chalmers	Director of Children and Families
Margie Taylor	Chief Dental Officer
Craig White	Divisional Clinical Lead
Colin Brown	Office of the Chief Executive NHS Scotland

Apologies

Tim Davison	NHS Lothian
Gerry O'Brien	NHS Orkney
Gordon Jamieson	NHS Western Isles
Alex McMahan	Chair of SEND
Shirley Rogers	Director of Health Workforce and Strategic Change
Jason Leitch	National Clinical Director, Health Quality and Strategy
Gregor Smith	Deputy Chief Medical Officer
Rose Marie Parr	Chief Pharmaceutical Officer

In Attendance

Paul Gray
Iain Wallace
Andrew Fraser
Susan Goldsmith
Richard McCallum
Annamarie Horne
Alistair Geraghty

Praesta
Co-Chair of Medical Directors
Chair of Directors of Public Health
Director of Finance, NHS Lothian
Deputy Director of Health Finance and Infrastructure
Scottish Clinical Leadership Fellow
Scottish Clinical Leadership Fellow

Secretariats

Laurie Whyte
Sarah Hildersley
David Bedwell
Chris Campbell

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DRAFT