



ENVIRONMENTAL APPEAL TO SCOTTISH MINISTERS

Use **BLOCK CAPITALS** if completing in manuscript

Appellant(s)

Name

Address

Postcode

Contact Tel No 1

Contact Tel No 2

Fax No

E-mail

Agent (if any)

Name

Address

Postcode

Contact Tel No 1

Contact Tel No 2

Fax No

E-mail

Mark this box to confirm all contact should be through this representative

*Do you agree to all correspondence regarding your appeal being sent **by e-mail**? Yes No

Regulatory Authority (e.g. SEPA, Scottish Water)

Regulatory Authority's Reference Number

Site Address
(including OS Map Ref or Postcode)

Statutory Provision(s) under which application was made, conditions imposed, and/or notice served. (e.g. Water Environment (Controlled Activities) (Scotland) Regulations 2011, Environment Act (1995))

Description of Proposal or Alleged Breach

Appeal Against (Select one of the three options only and fill in the dates appropriate to the chosen option)

Refusal or variation of an application, or conditions imposed by a decision Failure to give a decision	A notice requiring you to take action Date on which the notice is specified to take effect
Date of Application	Date of Authority's Decision

Note: the appeal must be received by DPEA before that date
Date of issue of the notice

Date the notice was served on the appellant i.e. date received

Statement of Appeal

Please state, in full, your grounds of appeal. Your statement must set out all matters you consider require to be taken into account in determining your appeal (If necessary, this can be continued or provided in full on a separate document).

List of documents/evidence

Provide a list of all documents, materials and evidence which you have provided with your appeal and intend to rely on in support of your appeal and ensure that the documents are clearly numbered (If necessary, this can be continued or provided in full on a separate document).

Appeal Procedure

In cases where the appellant does not have a right to be heard, the person appointed to determine your appeal will decide the procedure to be used. In general, a decision will be made based on your appeal documents and the authority's response. In some cases the appointed person may require further procedures to gain more information on specific matters before reaching a decision. This is your opportunity to indicate what procedure you think is most appropriate for the handling of your appeal. (See Notes for Appellants)

1. No further procedure i.e. review of all relevant information provided by yourself and other parties only
2. Inspection of land subject of the appeal
3. Further written submissions on specific matters
4. Holding one or more hearing sessions (i.e. round table discussions) on specific matters
5. Holding one or more formal inquiry sessions on specific matters

Note: If you select Option 1 you should not select any further options.
You may select any combination of Options 2 to 5 if you wish.

If boxes 3, 4 or 5 are checked, please explain below which of the matters (as set out in your statement above) you think should be subject to that procedure, and why. (Use additional pages if necessary.)

Site Inspection

In the event that the Scottish Government Reporter appointed to consider your appeal decided to inspect the appeal site, in your opinion:

Can the site be viewed entirely from public land?	Yes	No
Is it possible for the site to be accessed safely, and without barriers to entry?	Yes	No
Are there any biosecurity issues that affect the site? <i>(for more information on biosecurity, please see the site inspection section in the notes for appellants)</i>	Yes	No

If there are any reasons why you think the Reporter would be unable to access and view the appeal site alone, please explain here:

Checklist

Please mark the appropriate boxes to confirm you have provided all supporting documents/evidence relevant to your appeal:

Full completion of all parts of this form

Full statement of appeal

All documents, materials and evidence which you intend to rely on

Consents only

A copy of the application, including all plans/drawings and other documents relevant to your application which is now subject of this appeal

Decision notice (if any), which is the subject of your appeal

Notices only

A copy of the notice (if any), which is the subject of your appeal

***Plans & Drawings** - A copy of the location plan at a scale of 1:1250 or 1:2500) and scale copies of all the drawings submitted as part of the application under appeal. It is not possible for electronic plans and drawings to be scaled and you should also provide these in hard copy.

The Scottish Government routinely publishes all documents relating to each appeal on its website at www.dpea.scotland.gov.uk. You must advise DPEA if there are particular reasons why you think any document you have provided cannot be published.

Other Appeals

Have you made any other appeals to Scottish Ministers concerning this land?

Yes

No

If yes, please give details, including our appeal reference numbers (if known):

Declaration

I appeal to the Scottish Ministers as set out on this form and supporting documents. I confirm that I have today sent a copy of my appeal to the authority (i.e SEPA)

Signed

Dated

If you take part in the appeals process, use DPEA websites, contact the division or attend a webcast, the DPEA may collect certain information about you. To find out more about what information is collected, how the information is used and managed please read the [DPEA's privacy notice](#)

This form and all supporting documents should be sent to:

E-mail: dpea@gov.scot

Post: Planning and Environmental Appeals Division
Hadrian House
Callendar Business Park
Falkirk
FK1 1XR

Contact Tel: 0300 244 6668